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Lend-a-Bin Application

Your Organization _____

Event _____

Type of Event _____

Contact person _____

Contact cell phone _____

Contact e-mail _____

Contact address _____

City _____ State _____ Zip _____

Date (s) of event _____

Event location _____

Anticipated number of attendees _____

Number of trash bins _____

Number of recycling bins requested _____

(It is suggested to have a recycling bin located beside each trash bin. Up to 15 bins available.)

How will you be disposing of the recyclables? _____

*** Clean recyclables (no food / drink residue) can be taken to CGS Services in Greenfield and dropped off for \$.25/bag. Items must be taken inside the building during office hours. Or, other arrangements can be made with CGS Services or your preferred recycler. Acceptable items include plastic, aluminum, glass, paper or cardboard. No Styrofoam. It is possible that your recycling may contain trash items or food / drink residue. These items must either be removed, or the entire bag must be disposed of as trash. HCSWMD is not responsible for disposing of collected items.

Desired pick up date & time _____

(Purdue Extension office is open Monday - Friday 8:00 am - 4:00 pm. After hours pick up and return require prior authorization.)

Desired return date & time _____

*** Please return the post-event form when returning the recycling bins, to ensure a full refund of your deposit. (Purdue Extension office is open Monday - Friday 8:00 am - 4:00 pm. After hours pick up and return require prior authorization.)

Comments _____

****A post event form must be submitted to the HCSWMD when returning recycling bins. The post event form includes estimated/ actual recycling totals, number of attendees, and questions regarding general ease of use or problems.**

Photos of recycling bins in use at your event would be greatly appreciated.